

150 S Main Rd  
Vineland, NJ  
08360

## WELCOME To The Foot Care Centers

500 Front Street  
Elmer, NJ 08318

Rodmehr Ajdari, DPM, Tedman Tan, DPM Foroudi Farhad, DPM

23 Crestview Dr  
Somers Point, NJ  
08244

Date \_\_\_\_\_

### Patient Information

Patient Name \_\_\_\_\_  
Last Name First Name Middle Initial

Address \_\_\_\_\_  
\_\_\_\_\_

City State 9 digit Zip Code  
Best Number to reach you \_\_\_\_\_ Home \_\_\_\_\_ Cell \_\_\_\_\_  
(located on driver's license)

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_

Birth date \_\_\_\_\_ Age \_\_\_\_\_ Child Adult Male Female  
Month Day Year Please Circle One Please Circle One

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Single Married Divorced Other  
Please Circle One

Email address \_\_\_\_\_

### Employer Information

Employer Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_ Occupation \_\_\_\_\_

### Spouse/Parent/Guardian Information

Name \_\_\_\_\_

Last First Relationship to Patient  
Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Month Day Year

Employer \_\_\_\_\_

Employer Phone \_\_\_\_\_ Occupation \_\_\_\_\_

### Emergency Contact Information

Contact # 1

Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Relation to Patient \_\_\_\_\_

Contact # 2

Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Relation to Patient \_\_\_\_\_

**Insurance Information** Please Present All Insurance Cards

Date \_\_\_\_\_

**Primary Insurance**

Name of Insurance \_\_\_\_\_

Identification Number \_\_\_\_\_ Group Number \_\_\_\_\_

*Policy Holder* - Who is the insurance through? Relationship to Patient \_\_\_\_\_

Policy Holder's Name \_\_\_\_\_

Policy Holder's Date of Birth  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
mm dd yyyy

Policy Holder's Social Security Number  
\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
- -

Referral Required YES NO (Please circle one)

**Secondary Insurance**

Name of Insurance \_\_\_\_\_

Identification Number \_\_\_\_\_ Group Number \_\_\_\_\_

*Policy Holder* - Who is the insurance through? Relationship to Patient \_\_\_\_\_

Policy Holder's Name \_\_\_\_\_

Policy Holder's Date of Birth  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
mm dd yyyy

Policy Holder's Social Security Number  
\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
- -

Referral Required YES NO (Please circle one)

**Primary Care Physician**

Doctor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

**Pharmacy** you use \_\_\_\_\_ Phone \_\_\_\_\_

Why did you choose our office?

Friend \_\_\_ Yellow Pages \_\_\_ Ins. Book \_\_\_ Health fair \_\_\_ Other \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Which Dr told you to consult us? \_\_\_\_\_

**SIGNATURE REQUEST FOR INSURANCE BILLING**

**Release:** I hereby authorize the release of any information acquired in the course of my examination which said insurance company may request.

**Responsibility & Assignment:** I also assign and request payment of medical benefits to the above stated physician or supplier for medical services. I also understand that I am financially responsible for payment of my bill.

X \_\_\_\_\_

As a courtesy we will bill your insurance company.

# Foot Care Centers

## *Office Policies*

Thank you for choosing the Foot Care Centers. We will strive to give you the excellent professional care you deserve as our patient and friend.

We want to make your experience at the Foot Care Centers a pleasurable one. Please be aware of the procedures and policies of this office as stated below. Should you have any questions or do not understand something, please ask one of our staff members.

### **Co-Payments**

All co-payments will be collected at the time of check-in. Your insurance company requires that you pay your co-pay at the time of your visit. Patients who fail to do this are in direct violation of their contract with their insurance company.

If you are unable to pay your co-pay at the time of your visit, we will need to reschedule your appointment.

### **Referrals**

Patients will be advised if a referral is required for their next schedule visit. It is the responsibility of the patient to obtain this referral from their primary care physician prior to the visit. If you do not have your referral with you at the time of check-in, we will need to reschedule your appointment.

*Foot Care Center is not permitted to call your primary care physician to obtain a referral for you.*

### **Cancellation Policy**

If you are unable to keep your appointment, you must call to cancel at least one full business day prior to your scheduled appointment time. Any patient who does not show up for their appointment or cancel with in the specified time frame will be billed for an office visit.

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Patient Signature

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Date

# FOOT CARE CENTERS

150 S. Main Rd  
Vineland, NJ 08360  
856-691-2152

According to New Jersey insurance company guidelines, these questions must be answered.

(Please Circle)

Do you have an Advance Directives/Living Will? (For patients 18 and above).....YES NO

How much do you smoke?..... N/A

How much Alcohol do you drink?..... N/A  
Frequency \_\_\_\_\_

Do you use illegal drugs?.....YES NO

Do you have the following barriers that would prevent your care? (Please Circle)

Poor Vision

Poor Hearing

Language Barrier

Religious/Cultural Barriers

None of the Above

Other \_\_\_\_\_

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

**Foot Care Centers**

150 S. Main Rd  
Vineland, NJ 08360  
(856) 691-2152

500 Front Street  
Elmer, NJ 08318  
(856) 358-8661

**Rodmehr Ajdari, DPM Michael Monter, DPM Christopher Garbowski, DPM Tedman Tan, DPM**

**ACKNOWLEDGEMENT OF RECEIPT  
OF  
NOTICE OF PRIVACY PRACTICES**

I acknowledge that I was provided a copy of the Notice of Privacy Practices and that I have read (or has the opportunity to read if I so choose) and understood the Notice.

\_\_\_\_\_  
Patient Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Authorized Representative (if applicable)

\_\_\_\_\_  
Signature

I authorize Foot Care Centers/ Affiliated Podiatrists of South Jersey, to obtain any protected health information from health care professionals who are involved in my care.

\_\_\_\_\_  
Initials